

## UNIVERSITY OF SYDNEY–CHINA SCHOLARSHIP COUNCIL VISITING SCHOLAR (12 MONTHS) FELLOWSHIP

This process is for applicants who have significant research publications and/or awarded the China Scholarship Council Visiting Scholar Fellowship grant for 12 months.

### Appointment Process for School/Department

1. Potential visitor will contact the head of the proposed host Department or School at the University of Sydney and provide their research proposal for consideration.
2. The Head of the host School/Department will assess the request and if successful, the Head of School/Department will provide a letter to the potential visitor confirming the support for the China Scholarship Council application (i.e. a letter of support, on the letterhead, signed by the Head of Department/School).
3. The Scholarship conditions and assessment criteria are available on the ***USYD-CSC Visiting Scholar (12 months) application information***
4. The host School/Department will commence the appointment process once the visitor has become a China Scholarship Council recipient by collating the documents listed below and forwarding it to the Human Resources Service Centre (HRSC) by email: [hr.immigration.relocation@sydney.edu.au](mailto:hr.immigration.relocation@sydney.edu.au).

### Appointment documents:

- Appointment form: the [Honorary Title Nomination and Appointment Form](#).
- Passport ID pages (including family members accompanying the visitor)
- CV with **research publication listings**
- China Scholarship Council grant letter
- Completed [Visiting Academic Program](#) by the Supervisor or Research Collaborator at University of Sydney

### 5. Process

- a) The HRSC will issue the following to the visitor:
  - i. formal invitation letter; and
  - ii. information on how to apply for the University sponsored Temporary Activity (Subclass 408) – Research stream visa instruction.
- b) The visitor will then apply for the visa online and forward the visa decision letter to HRSC to complete the appointment and obtain an affiliate ID number.

### Important information:

**Lead time:** HRSC to receive complete paperwork at least **4 months** before the visitor's arrival.

### Fee:

Fee type:	Amount:	Payment responsibility
Nomination	Nil	Not applicable
Visitor	AU\$280	To be paid by the visitor
Dependent over 18 years old	AU\$280	
Dependent under 18 years old	AU\$70	