



Break of Package Request Form

Instructions: This form is only applicable to international student visa holders who are on a CET/USFP package and seek to defer the principal course after having successfully completed the study at CET/USFP. **Before completing this form, please read pages 2 and 3 carefully.**

University of Sydney Identification (SID) Number:	
Family Name:	Given Name:
Date of Birth: (dd/mm/yyyy)	<input type="checkbox"/> Please tick if you are under 18
Mobile number:	Email:
Current Australian address:	
Course Package:	Centre for English Teaching (CET) <ul style="list-style-type: none"> ○ Direct Entry Course (DEC) ○ Intensive Test Preparation (ITP) course University of Sydney Foundation Program (USFP) <ul style="list-style-type: none"> ○ Standard Program ○ Intensive Program ○ Extended Program ○ Higher Achievers Preparation Program (HAPP)
Principal Course*:	
Deferral details	From (the semester/year you originally applied for): Semester Year To (the semester/year you wish to defer to): Semester Year

*Principal course: the final course in your package that you have been issued with an electronic Confirmation of Enrolment (eCoE).

Please tick one of the reasons below for your Break of Package request:

- Serious illness or injury
- Bereavement of close family members
- Other: Please provide a personal statement with detailed explanation

Student Declaration:

By signing this form, I declare that:

- All the information I provided is true and not misleading;
- I have read and understood the Break of Package Request Information;
- I understand my student visa may be impacted by breaking my packaged offer;
- I give my consent to the University of Sydney to verify the information and documents I have provided with the issuing agency or institution and to check my visa status and conditions on the Visa Entitlement Verification Online (VEVO).

Student's Signature: _____

Date: _____

Under 18 students: If you are under 18 years of age at the time of the request, your parent or legal guardian **must** sign your statement and complete the section below:

Parent's/ legal guardian's name:	Relationship to student:
Parent's/legal guardian's phone number:	Parent's/legal guardian's email:
Date:	Parent's/legal guardian's signature:

Please email a completed form and supporting documents to esos.compliance@sydney.edu.au



Break of Package Request Information

Background

Deferment for student visa holders can only be approved if it meets the compassionate or compelling circumstances under the ESOS legislation. CET/USFP packaged students who successfully completed the study at CET/USFP and seek to defer the principal course must submit a Break of Package Request form so that the circumstances leading to the deferment could be assessed.

Note: Please **do not** use this form if you intend to change your education provider and refer to the [Release for student visa holders](#) webpage instead.

Required documents

A Break of Package request will only be considered if you have completed the Break of Package Request Form and attached the following documents:

- A copy of the identification page of your valid passport;
- A SIGNED personal statement explaining the reason(s) including any supporting evidence;
- If there is a study gap more than 2 months between the last day of your study at CET/USFP and the proposed commencement date of your principal course, you must provide evidence demonstrating how you can meet the student visa condition 8202;
- If you are under 18 at the time of the request, your parent or legal guardian must sign both your Break of Package Request Form and your personal statement.

For more details on the required documents, you may refer to the [Supporting documents](#) table on the *Suspend your studies* webpage.

Important Information

- Compassionate or compelling circumstances could include, but are not limited to:
 - *Serious illness or injury, where a medical certificate states that the student was unable to attend classes;*
 - *Bereavement of close family members such as parents or grandparents (where possible a death certificate should be provided);*
 - *Major political upheaval or natural disaster in the home country requiring emergency travel and this has impacted on the student's studies;*
 - *A traumatic experience, which could include:*
 - *Involvement in, or witnessing of a serious accident; or*
 - *Witnessing or being the victim of a serious crime, and this has impacted on the student (these cases should be supported by the police or psychologists' reports)*
 - *Where the registered provider was unable to offer a pre-requisite unit or the student has failed a prerequisite unit and therefore faces a shortage of relevant units for which they are eligible to enrol.*



- The University of Sydney is required to notify the Department of Home Affairs (DHA) of changes to the enrolment of student visa holders by cancelling their eCoE. The eCoE cancellation may impact your student visa status. Please consult with the DHA to determine your options. Breaching any of the student visa condition may result in a visa cancellation;
- If your Break of Package request does not satisfy the ESOS requirements, we will notify you of the outcome via email. You have the options to commence your University of Sydney course as planned or to withdraw;
- If you withdraw from the packaged courses completely, your enrolment will be cancelled. Consequently, the University will notify the DHA of your withdrawal by cancelling your eCoE. Therefore, you may be subject to visa cancellation. Please refer to DHA's website for more information.

Useful links:

- [The National Code 2018, Standard 9 – Deferring, suspending or cancelling the overseas student's enrolment](#)
- [Department of Home Affairs, student visa conditions](#)